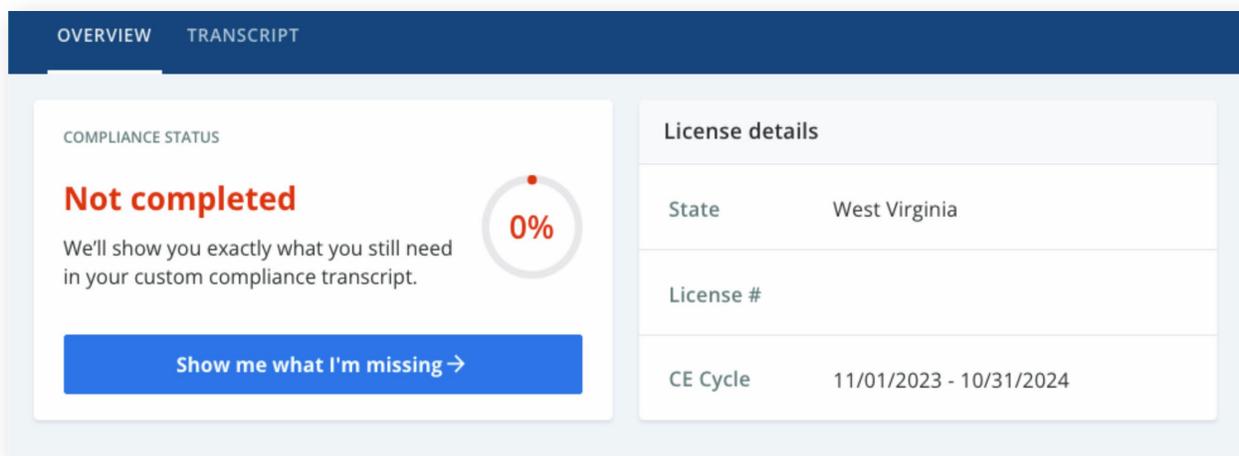


Update to RN CE Cycle Dates in CE Broker

West Virginia Board of Registered Nurses

After the 10/31/2022 renewal Registered Nurse CE Cycles changed from 1 year to 2 years. There were several steps CE Broker needed to take in order to put the 2 year CE Cycle in place.

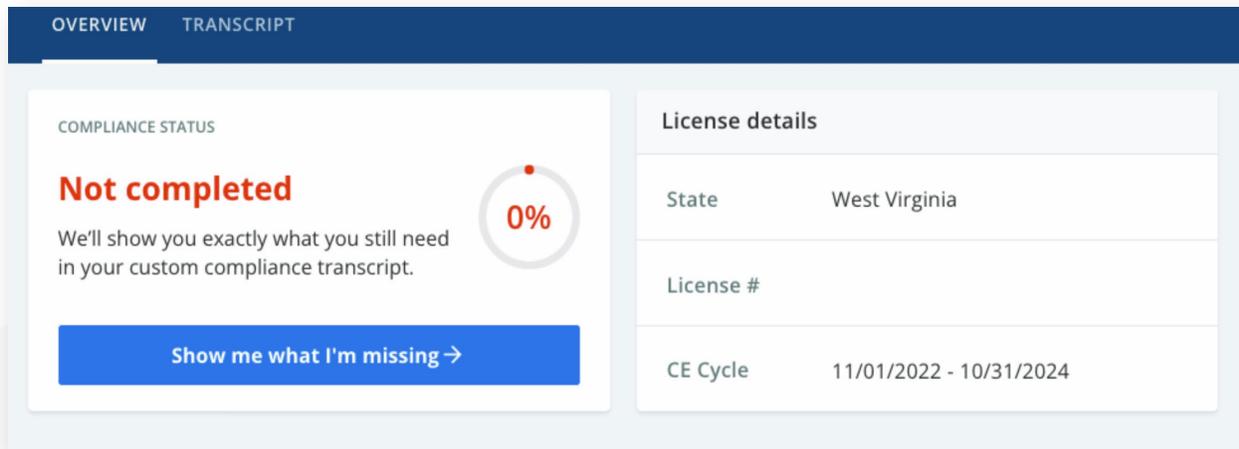
All of the steps have been completed, with the exception of the last step which updates the CE Cycle beginning and ending dates. This involves removing the current incorrect 1 year cycle which looks like this:



The screenshot shows the 'OVERVIEW' tab of a user's profile. On the left, the 'COMPLIANCE STATUS' is 'Not completed' with a 0% progress indicator. A blue button says 'Show me what I'm missing →'. On the right, the 'License details' table shows:

| License details | |
|-----------------|-------------------------|
| State | West Virginia |
| License # | |
| CE Cycle | 11/01/2023 - 10/31/2024 |

And replacing it with the correct 2 year Cycle, which will look like this:



The screenshot shows the 'OVERVIEW' tab of a user's profile. On the left, the 'COMPLIANCE STATUS' is 'Not completed' with a 0% progress indicator. A blue button says 'Show me what I'm missing →'. On the right, the 'License details' table shows:

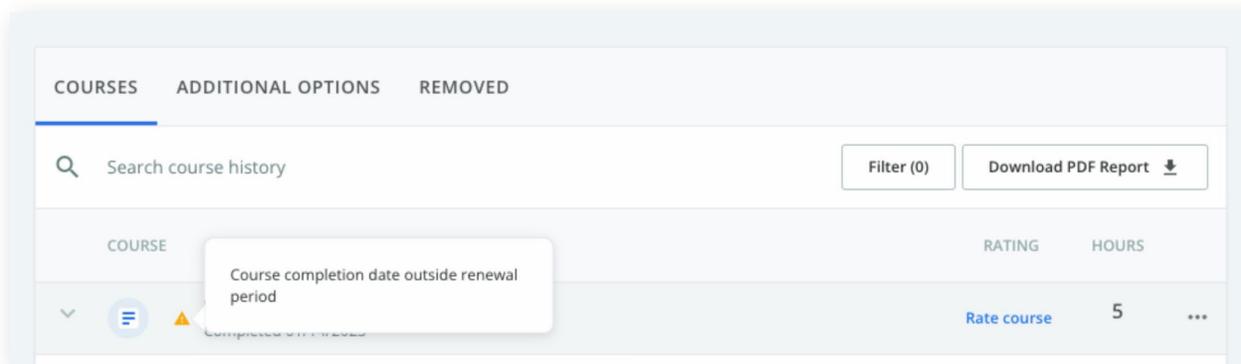
| License details | |
|-----------------|-------------------------|
| State | West Virginia |
| License # | |
| CE Cycle | 11/01/2022 - 10/31/2024 |

If your account shows the incorrect cycle dates there is nothing you need to do.

Once the process is completed your CE Cycle will be updated and courses applied correctly. CE Broker anticipates the entire update to be **completed by March 1, 2023.**

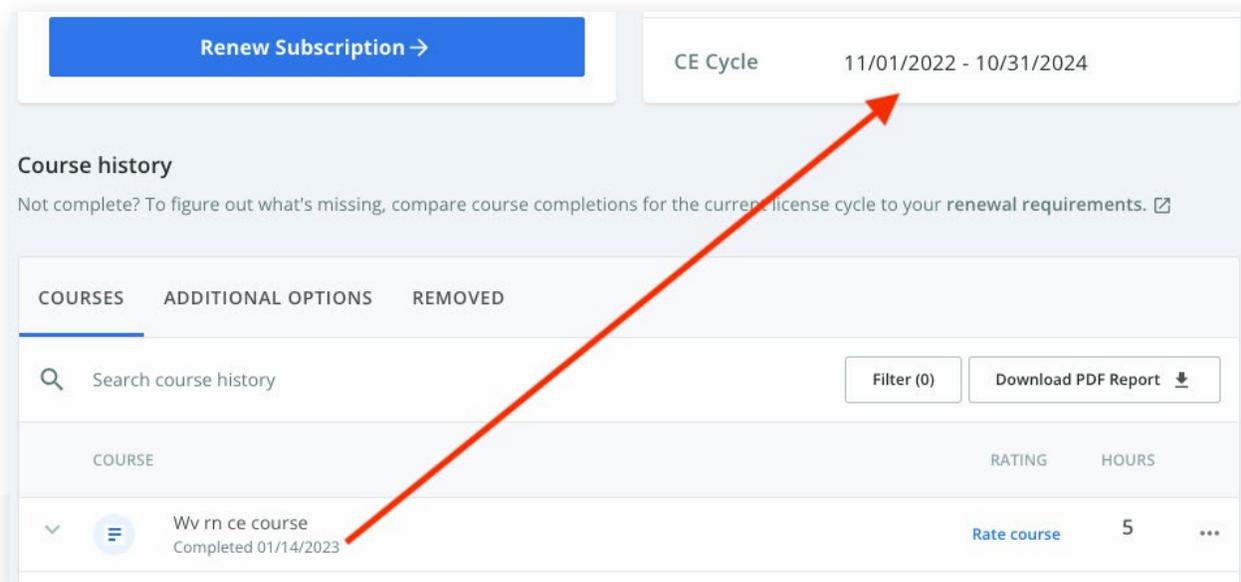
How will this impact the courses reported into the account now?

Prior to the cycles being corrected any course posted in the course history will show a little yellow alert icon, if you hover over the icon you'll see this message:



This is because the cycle shows a beginning date of 11/1/2023 which is in the future, so the course does not have a CE Cycle to apply against.

Once the process is complete the same course will now fit into the corrected CE Cycle and the yellow alert icon goes away.



If you have questions please contact CE Broker Support Center
877-434-6323 or email support@cebroker.com